

# OLYMPIA MILLS LIMITED

## NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that an Annual General Meeting of the members of Olympia Mills Limited will be held at 12.00 p.m on Friday 27 October, 2023 at the registered office of the company at H-23/3 Landhi Industrial Area Karachi to transact the following business:

### Ordinary Business:

1. To confirm the minutes of the last General Meeting held on March 20, 2023.
2. To receive, consider and adopt Audited Accounts for the year ended 30th June, 2023 together with Auditor's and Director's Report thereon.
3. To appoint Auditors for the year ending 30th June, 2024 and to fix their remuneration.
4. To transact any other business as may be placed before the meeting with the permission of the Chairman.

### Special Business:

5. To consider and, if deemed fit, pass the following ordinary resolution for getting shareholders' approval to circulate the annual audited financial statements through QR enabled code and weblink:

"RESOLVED that the approval be and is hereby given to allow the Company to circulate the annual audited financial statements to its members through QR enabled code and weblink instead of through CD/DVD/USB."

By Order of the Board  
Company Secretary

Karachi: October 05, 2023

### Notes:

- (i) The Register of Members of the Company will remain closed from October 21, 2023 to October 27, 2023 (both days inclusive), members are requested to notify change of addresses (if any)
- (ii) A member entitled to attend and vote at this meeting may appoint another member as his/her proxy to attend and vote on his/her behalf. The instrument appointing a Proxy and the power of attorney or other authority under which it is signed or a notarially certified copy of the power of attorney must be received at the Registered Office of the Company duly stamped, signed and witnessed not later than 48 hours before the meeting.
- (iii) Central Depository Company account holders will further have to follow the under mentioned guidelines as laid down by the Securities and Exchange Commission of Pakistan.

### A. For Attending the Meeting

1. In case of individual, the account holder or sub-account holder and/or the person whose securities are in group account and their registration details are uploaded as per the Regulations, shall, authenticate his identity by showing his original National Identity Card (NIC) or original Passport at the time of attending the Meeting.
2. In case of corporate entity, the Board of Directors' resolution/power of attorney with specimen signature of the nominee shall be produced (unless it has been provided earlier) at the time of the Meeting.

### B. For Appointing Proxies

1. In case of individuals, the account holder or sub-account holder and/or the person whose securities are in group account and their registration details are uploaded as per the Regulations, shall submit the proxy form as per the above requirements.
  2. The proxy form shall be witnessed by two persons whose name, addresses and NIC numbers shall be mentioned on the form.
  3. Attested copies of NIC or the passport of the beneficial owners and the proxy shall be furnished with the proxy form.
  4. The proxy shall produce his original NIC or original passport at the time of the Meeting.
  5. Members are requested to notify immediately changes, if any, in their registered addresses.
- C. In order to comply with the requirements of SECP SRO 831 (1)/2012 dated July 2, 2012, members who hold shares in physical form and have not yet submitted photocopy of their CNIC are requested to send the same to the Share Registrar of Company C & K Management Associates (Pvt) Limited, 404, Trade Tower, Abdullah Haroon Road, Near Metropole Hotel, Karachi, at the earliest. CDC Shareholders are requested to submit their CNIC directly to their broker (Participant)/CDC Investor account services.
- D. Pursuant to Section 134(1)(b) of the Companies Act, 2017, if the Company receives a request from member(s) holding an aggregate ten percent (10%) or more shareholding residing at another city, such member(s) may request a video conferencing facility for the purposes of participating in the meeting at such a location by sending a request to the Company at least 10 (ten) days prior to the date of meeting, the Company will arrange video conference facility in that city subject to the availability of such facility in that city.

E. For any query/problem/information, the investors may contact Mr Ashraf, Company Secretary of the company on phone Numbers 021-35080923-24 and e-mail addressed [finance@olympiamilms.com](mailto:finance@olympiamilms.com). The investor may also contact the Share Registrar Mr. Zakir of C & K Management Associates (Pvt) Limited for any other information.

F. The audited financial statements of the Company for the year ended June 30, 2023 have been made available on the Company's website [www.olympiamilms.com](http://www.olympiamilms.com) in addition to annual and quarterly financial statements for the prior years.

G. Under the provision of Section 72 of the Companies Act, 2017 (Act) which requires that all the existing companies to replace shares issued by them in physical form with shares to be issued in the Book-Entry-form within a period not exceeding four years from the date of the promulgation of the Act. In order to ensure full compliance with the provisions of the aforesaid Section 72 and to be benefitted of the facility of holding shares in the Book-Entry-Form, the shareholders who still hold shares in physical form are requested to convert their shares in the Book-Entry-Form by contacting Company's Share Registrar.

H. Statement U/S 134(3) of the Companies Act, 2017 pertaining to the Special Business Securities & Exchange Commission of Pakistan (SECP) vide its SRO No. 389(1)/2023 dated March 21, 2023 has allowed companies to circulate the annual audited financial statements to its members through QR enabled code and weblink instead of through CD/DVD/USB. The notice of the meeting shall be dispatched to the members as per requirements of the Act, on their registered address, containing the QR code and the weblink address to view and download the annual audited financial statements.

\*None of the directors of the Company have any direct or indirect interest in the above said special business.\*

16 Pages, Regd. No. K-337  
Vol. XXXVII No. 171 | Rs 30

Rabi-ul-Awwal 18, 1445  
**THURSDAY,**  
October 05, 2023



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